

**SCTA**SCHWEIZERISCHE KAFFEEHÄNDLER VEREINIGUNG
ASSOCIATION SUISSE DES NEGOCIANTS EN CAFE
ASSOCIAZIONE SVIZZERA DEI NEGOZianti IN CAFE
SWISS COFFEE TRADE ASSOCIATION**1-2
OCTOBER
2026****SAVE
THE
DATE****17TH SCTA FORUM & DINNER
MONTREUX,
SWITZERLAND**

17TH SCTA FORUM & Dinner 2026

ATTENDEE GUIDELINES

Professional Conduct

The SCTA Forum & Dinner is a professional event. All participants are expected to treat fellow attendees, speakers, exhibitors and venue staff with courtesy, respect and professionalism.

Respectful Behaviour

Harassment, discrimination, intimidation, aggressive behaviour or disruptive conduct will not be tolerated. SCTA reserves the right to refuse entry or remove any participant whose behaviour is inconsistent with these standards.

Confidentiality

The Forum is conducted under the Chatham House Rule.

Participants are welcome to use the information received, but must not identify or attribute comments to speakers or other participants without their explicit permission.

Attendee List & Privacy

To facilitate networking, SCTA may share a list of participating **companies** with Forum attendees.

Individual names and contact details are **not shared**. If you would prefer your company not to appear on the attendee list, please contact the SCTA Secretariat before the event at info@sc-ta.ch.

Photography & Filming

Professional photographers and videographers will be present throughout the SCTA Forum & Dinner. All panel discussions will be professionally recorded by SCTA and shared exclusively with Forum participants after the event via the SCTA Connect App.

To protect the confidentiality of discussions and the experience of fellow attendees, participants may **not** record, livestream or photograph Forum sessions without SCTA's prior written permission.

Official event photographs and recordings may be used by SCTA for participant communications, future Forum promotion, and on SCTA's website and social media channels.

If you prefer not to appear in official photographs or video recordings, please notify the SCTA Secretariat before the event. While we will make reasonable efforts to accommodate your request, complete exclusion from images or recordings taken in public areas cannot be guaranteed.

Badge & Access

Participants must wear their event badge while attending Forum activities.
Access is limited to authorised event areas only.

Participation & Admission Policy

The SCTA Forum & Dinner is a professional, adult-only event for participants aged **18 and over**.

Requests for exceptional admission of a dependent must be submitted to the SCTA Secretariat in advance and are subject to SCTA's prior written approval.

Health & Safety

Please note that any applicable health or safety measures will be communicated closer to the event, in line with prevailing regulations.

Please follow all instructions from SCTA staff and the venue team before and during the event.

Beware of Unauthorised Communications

SCTA **never sells or shares attendee names or contact details** with third parties.

If you receive unsolicited emails or phone calls offering attendee lists, discounted hotel accommodation, travel services, or other products claiming to be associated with the SCTA Forum & Dinner, please treat them with caution, as they are likely to be fraudulent.

Official event communications are sent only by the SCTA Secretariat from info@sc-ta.ch.
If you are unsure whether a communication is genuine, please contact us before responding.

Questions or Concerns

If you experience inappropriate behaviour during the Forum or have any questions or concerns, please contact the SCTA Secretariat or visit the Registration Desk during the event.

For assistance before or during the Forum, please contact info@sc-ta.ch.

Thank you for helping us maintain the professional and collaborative spirit of the SCTA Forum & Dinner.

We look forward to welcoming you to Montreux this October.